

# Determining Whether a Property is Registered or has had a RRIO Inspection

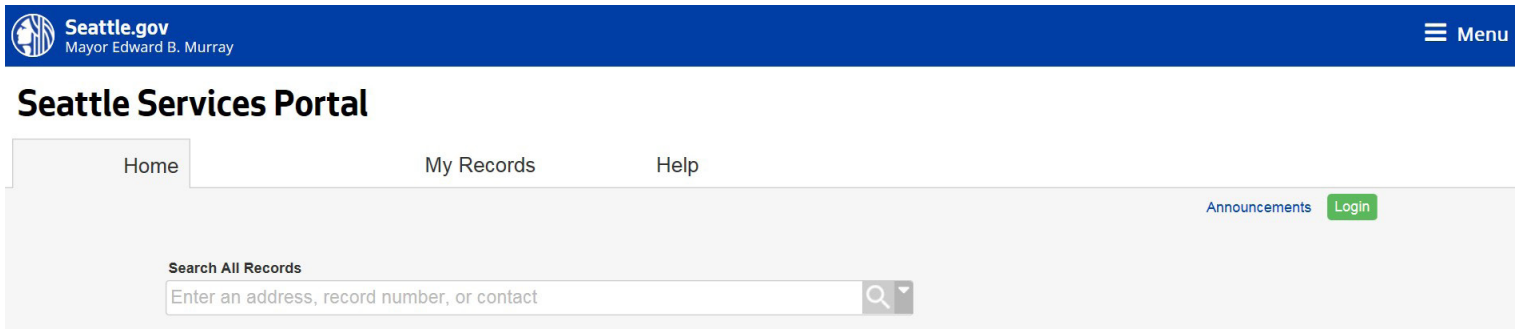


## Purpose

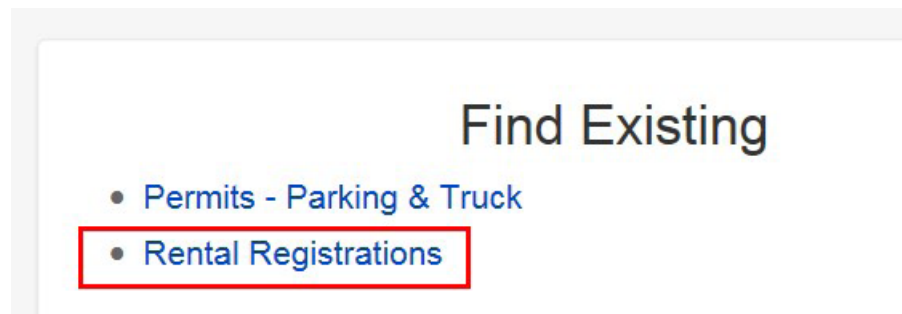
This instruction sheet provides you with step-by-step instructions for determining whether a residential rental property in the City of Seattle has registered with the RRIO Program or has been called for or completed an inspection for the RRIO Program.

## Steps to Check Registration or Inspection Status

1. Start by navigating to the Seattle Services Portal. You do not need to log in or have a customer account. Go to <https://cosaccela.seattle.gov/portal/>.




2. Click Rental Registrations under **Find Existing**





3. Enter the property address in the Search fields.

4. Click the **Search** button.

 **Find Rental Registrations**





Enter information below to search for records.

**Record Type:**  **Record Number:**

**Create Date - From:**   **Create Date - To:**   **Record Status:**

**Contact First Name:**  **Contact Last Name:**

**Contact Business Name:**

**Address Range:**  -  **Prefix:**   **Street Name:**   **Type:**   **Suffix:**  

**Search** **Clear**

5. Results should be returned. If there is more than one match, click the desired record. **001** – indicates a registration record and **004** - indicates an inspection record.

20 Record results matching your search results

Click any of the results below to view more details.

Showing 1-10 of 20 | [Download Results](#)

<input type="checkbox"/>	Create Date	Record Number	Record Type	Address	Status
<input type="checkbox"/>	06/12/2017	<b>001-0131773</b>	Rental Property Registration	700 5TH AVE N SEATTLE	Registration Withdrawn
<input type="checkbox"/>	01/12/2017	17TMP-000462	Rental Property Registration	700 5TH AVE S SEATTLE	



6. Click into the blue tabs below **Record Info**: to see more detail. To discover rental property details, including which units are registered or have been chosen for inspection, click the [Record Details](#) tab.

## Record Number: 001-0131773

### Rental Property Registration

Record Status: Registration Withdrawn

Expiration Date: 06/12/2017

#### Record Info:

[Record Details](#)   [Status](#)   [Related Records](#)   [Attachments](#)   [Inspections & Appointments](#)

#### Payments:

[Fees](#)

## Record Details

### ▣ Application Information

### ▣ Parcel Information

**Parcel Number:**

DV0025034

**PLEASE NOTE:** The property you are searching for may be listed under more than one address. Complete a search for each address at the subject property.

If you have entered the correct address and your search returns with a blue information box that says, “Your search returned no results,” this means that the property is not registered as a rental in the City of Seattle. If you believe the property is registered and you have gotten this message in error, you may call us at 206-684-4110 for further information.

